## breakfast breaks lunch reception dinner beverage technology



# EVENTS

200 Stoneridge Dr, Columbia, South Carolina

www.columbiagreystone.embassysuites.com | (803) 252-8700

#### <u>BREAKFAST</u>



<u>reception</u>

<u>otion</u><u>dinner</u>

<u>beverage</u>

<u>technology</u>



# BREAKFAST

## SEASONAL

cereals juices coffee teas pastries milk yogurt

eggs

**BREAKFAST** 

<u>breaks</u>

lunch

<u>reception</u>

<u>dinner</u>

beverage

<u>technology</u>



#### Continental Breakfast | 18

A Seasonal Selection of Market Style Fruit Variety of Freshly Baked Breakfast Breads and Pastries Bagels and Assorted Cream Cheese Butter, Jams, Fruit Preserves and Honey Freshly Brewed Gourmet Coffee Assorted Herbal Teas Chilled Orange, Apple, and Cranberry Juices Bottled Water

	<u>BREAKFAST</u>	<u>breaks</u>	<u>lunch</u>	reception	<u>dinner</u>	<u>beverage</u>	technology	
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#### All Plated Breakfasts Include:

Orange Juice Butter, Jams, Fruit Preserves and Honey Freshly Brewed Coffee Assorted Herbal Teas

#### Add On | 4

Variety of Freshly Baked Breakfast Breads and Pastries

## **Plated Breakfast**

#### All American | 19

Scrambled Eggs Choice of Bacon or Sausage Links Choice of Breakfast Potatoes or Grits

#### Build Your Own Plate | 23

Choice of: Bacon, Sausage, Turkey Sausage, Canadian Bacon, or Corned Beef Hash Choice of 2: Scrambled Eggs, Hash Brown Casserole, French Toast, Grits, Breakfast Potatoes, Pancakes

BREAKFAST

<u>breaks</u>

reception

lunch

dinner

beverage technology

## Healthy | 22

Assorted Selection of Market Style Sliced Fruit Granola and Yogurt Scrambled Eggs Turkey Bacon Turkey Sausage Roasted Breakfast Potatoes Fresh Baked Low-Fat Bran and Blueberry Muffins Butter, Jams, Fruit Preserves and Honey Bagels and Low-Fat Cream Cheese Chilled Apple, Orange, and Cranberry Juices Freshly Brewed Gourmet Coffee Assorted Herbal Teas

## Hearty | 23

Assorted Selection of Market Style Sliced Fruit Assorted Cold Cereals and Milk Bagels and Cream Cheese French Toast Scrambled Eggs Bacon and Turkey Sausage Choice of Roasted Breakfast Potatoes or Grits Variety of Freshly Baked Breakfast Breads and Pastries Butter, Jams, Fruit Preserves and Honey Chilled Apple, Orange, and Cranberry Juices Freshly Brewed Gourmet Coffee Assorted Herbal Teas

BREAKFAST

<u>breaks</u>

lunch

<u>reception</u>

dinner beverage

technology

## Enhancements

Individual Low-Fat Fruit Yogurts	3
Oatmeal with Dried Fruit	7
Served with Brown Sugar and Raisins	
Fresh Blueberry, Granola and Yogurt Parfaits	7
Hard Boiled Eggs (Dozen)	37
Seasonal Fruit Display	7
Assorted Hot Breakfast Sandwiches (Dozen)	47
House Made Biscuits and Gravy	6

Designed to compliment your breakfast selection.

#### Action Stations | 9 per person

Waffle Station With your choice of Blueberries, Pecans, Chocolate Syrup, and Whipped Cream

Omelet Station With Ham, Tomatoes, Onions, Peppers, Mushrooms, Sausage, Cheese and Spinach

Action stations may not be ordered as stand alone.

Requires a \$50 attendant fee up to 75 guests.

An additional \$25 fee per 75 guests.

## breakfast BREAKS lunch reception dinner beverage technology



## BREAKS

## DELIGHT

muffins juices nuts popcorn pretzels cakes soda cappuccino

breakfast BREAKS lunch

<u>reception</u>

<u>dinner</u>

beverage technology



Cookie Monster | 19 Assorted Cookies Served with White and Chocolate Milk

Firefly Break | 22

Fresh Popped Popcorn and Cracker Jacks, Warm Jumbo Soft Pretzels (Salted with Mustard) Mini Corn Dogs Root Beer Soda

#### Coffee and Donut Break| 19

Iced Coffees, Assorted Flavored Creamers, Assorted Pastries and Donuts, Hot Chocolate Nature's Snacks | 15

Mixed Nuts, Raisins and Pretzels Trail Mix, and Granola Bars

3 o'clock Wake Me Up! | 17

Cookies, Brownies, Blondies, Bottled Water

Charge Up | 24

Assorted Energy Drinks, Kind Bars, Assorted Candy Bars, and Whole Fruit

All breaks include coffee (regular and decaffeinated), assorted herbal teas and assorted soft drinks.



## All-Day Beverage Package (up to 8 hours) | 18 Half-Day Beverage Package (up to 4 hours) | 9

Includes unlimited freshly brewed regular and decaffeinated coffee, herbal teas, bottled water and assorted soft drinks

## The following items are Priced Individually

Assorted Regular and Diet Sodas	3.5
Bottled Water	3.5
Sparkling Mineral Water	4
Assorted Chilled Bottled Juices	4
Red Bull (Regular & Sugar Free)	6.5

## The following items are Priced per Gallon

Freshly Brewed Coffee / Assorted Herbal Teas (individual)	45/3.25
Orange Juice	38
Fresh Squeezed Lemonade	32
Iced Tea – sweet or unsweet	36

<u>beverage</u>

<u>technology</u>



#### The following items are priced per dozen

Breakfast Pastries, Breads, Muffins or Croissants | 36 Bagels with Assorted Cream Cheese | 36 Chocolate Fudge Brownies or Blondies | 28 Hot Jumbo Pretzels served with Mustard | 28 Freshly Baked Cookies | 28 Lemon Bars | 28

<u>technology</u>



## The following items are priced individually

Assorted Candy Bars | 6

Fresh Whole Fruit | 4

Granola Bars/Energy Bars | 4

Priced Per Person

Tri Colored Tortilla Chips with Salsa, Guacamole & Queso | 7

## breakfast breaks LUNCH reception dinner beverage



# LUNCH

## ESSENCE

technology

salads hamburgers fish beef pasta desserts beverages

sandwiches

breakfast

breaks

<u>reception</u>

LUNCH

dinner

beverage

technology



Grilled Chicken Breast | 29



Herb Marinated Grilled Chicken Breast with Florentine Sauce with Chef's Choice of Starch and Seasonal Vegetable

Grilled Salmon | 30

Roasted Salmon with Lemon Dill Sauce with Chef's Choice of Starch and Seasonal Vegetable



Tender Braised Beef with Chef's Choice of Starch and Seasonal Vegetable

#### Spinach Manicotti | 31

Spinach Three Cheese Manicotti with a Robust Tomato Sauce Can be specially made Vegan with advanced notice



Served with house or Caesar salad, artisan bread, and Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request.

#### breakfast

<u>breaks</u>

LUNCH reception

eption

dinner

beverage

e technology



Classic Grilled Chicken Caesar Salad | 24 Chopped Romaine Lettuce, Grilled Chicken, Crostini, Parmesan Curls with a Rich Creamy Caesar Dressing Substitute Shrimp or Beef Tenderloin | 9

#### Salad Duo | 25

House made Chicken Salad and Tuna Salad served on a bed of greens with a Fresh Baked Croissant

#### Southern Fried Chicken Salad | 24

Crispy Fried Chicken, Mixed Greens, Tomatoes, Boiled Eggs, Cheese with Choice of Dressing

#### Choice of the Following Dressings

Balsamic Vinaigrette, Creamy Ranch, Raspberry Vinaigrette, Bleu Cheese, Italian, Honey Mustard

Served with artisan bread, and Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request.

breakfast

<u>breaks</u>

LUNCH rece

<u>reception</u>

dinner

beverage

technology



Shaved Virginia Ham Hickory Smoked Turkey Breast Roast Beef Chicken Salad Tuna Salad Pimento Cheese Choice of Bread: Rye Bread, Wheatberry, Flour Wrap, Brioche Bun, Croissant \*\**Bread is not gluten free*\*\* Choice of Cheese: Cheddar, Provolone, Swiss

## Chef's Salad | 20



Seasonal Greens, Turkey, Ham and Cheddar Cheese, and Hardboiled Egg

Assorted Dressing Packets on the side

Vegetarian Garden Salad | 18



Seasonal Greens, Cucumbers, Tomatoes, Carrots Assorted Dressing Packets on the side



All sandwiches served with potato chips, cookie, and sweet tea.

\*All Sandwich Selections Will Be Individually Packaged

reception

LUNCH

<u>breaks</u>

<u>beverage</u>

technology



breakfast

## Soup, Salad, and Potato Bar | 25

Soup du Jour Garden Salad with Choice of Two Dressings Tomatoes, Diced Eggs, Black Olives, Croutons, Sliced Chicken Baked Potatoes Served with: Butter, Sour Cream, Chives, Chopped Bacon, Cheese

## Healthy Buffet | 32

dinner

Fresh Greens with Assorted Market Style Toppings and Dressings Mediterranean Pasta Salad Montreal Grilled Chicken Honey Glazed Salmon Chef's Choice Starch Seasonal Fresh Vegetables

## Central Deli Buffet | 28

Fresh Greens with Assorted Market Style Toppings and Dressings

Pasta Salad

Sliced Roasted Beef, Roasted Breast of Turkey, Ham

Served with: Cheddar, Swiss, and Provolone Cheeses, Leaf Lettuce, Tomatoes, Shaved Red Onions and Dill Pickle Spears

Assortment of Breads and Rolls and condiments to include: Yellow Mustard, Mayonnaise, Spicy Horseradish Sauce

Assorted Potato Chips



All buffets have items that comply with dietary restrictions. For clarification on an item, please check with your Event Manager. Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request. \*Buffets for less than 30 people will incur a fee of \$75++ for additional labor. Buffet serve time is 1 hour

breakfast

<u>breaks</u>

LUNCH

reception

dinner beverage

technology



## Fiesta Buffet | 25

Seasoned Beef and Chicken

Seasonal Vegetables

Soft Flour and Crunchy Corn Tortillas

Shredded Lettuce, Cheddar Cheese, Pico de Gallo, Guacamole, Sour Cream, Jalapenos, and Picante Sauce

Spanish Rice

**Refried Beans** 

## Southern Feast Buffet | 32

Fresh Greens with Assorted Market Style Toppings and Dressings

Old Fashioned Slaw

Southern Fried Chicken or BBQ Chicken

Slow Roasted Hand Pulled Pork (BBQ sauce on side)

Choice of One Vegetable and One Starch: Braised Collard Greens, Southern Green Beans, Baked Macaroni & Cheese, Mashed Potatoes

Cornbread

## Italian Buffet | 29

Caesar Salad

Roasted Seasonal Vegetable Medley

Choice of Two: Beef Lasagna, Chicken Parmesan, Spaghetti with Meat Sauce, or Chicken Alfredo

Garlic Bread



Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request.

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Buffet serve time is 1 hour

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Manager.

## breakfast breaks lunch RECEPTION dinner beverage technology



# RECEPTION

## ESSENCE

canapes

shrimp

wraps

sushi

bruschetta

tenderloin

dim sum

oysters

cheese

<u>breakfast</u>

<u>breaks</u>

lunch

<u>RECEPTION</u>

<u>DN</u><u>dinner</u>

beverage technology



Fomato Bruschetta	3
Prosciutto Wrapped Melon	4
Shrimp Cocktail	5
Caprese Salad Skewer	3
Anti-pasta Skewer	4
Fruit Skewer	4
Southern Style Deviled Eggs	5

Cold Hors D'oeuvres

Priced Per Piece – 25 Piece Minimum Order

<u>breakfast</u>

<u>breaks</u>

lunch

<u>RECEPTION</u>

dinner beverage

<u>technology</u>



Spanakopita	3
Miniature Beef Wellington	6
Vegetable Egg Rolls with Thai Chili Sauce	3
Scallops Wrapped in Bacon	6
Coconut Fried Shrimp	5
Orange Cranberry Meatballs or BBQ Meatballs	3
Chicken Wings (Buffalo, Lemon Pepper, BBQ, Thai Chili, Cajun rub)	4
Chicken Tenders with Ranch and Honey Mustard	4
Pigs in a Blanket with Smokey BBQ Sauce	3
Chicken Quesadilla with Fresh Pico de Gallo	3

Hot Hors D'oeuvres

Priced Per Piece – 25 Piece Minimum Order

<u>breakfast</u>

<u>breaks</u>

lunch

<u>RECEPTION</u>

<u>DN</u><u>dinner</u>

<u>beverage</u>

<u>technology</u>



#### Cheese Display | 350

Assorted International and American Cheeses, Artisan Crackers and Assorted Jams and Spreads

Vegetable Display | 275 Assorted Seasonal Vegetables with Ranch Dip

Fruit Display | 300 Assorted Fresh Fruit Display

Trays are priced per 50 guests.

<u>breakfast</u>

<u>breaks</u>

<u>lunch</u>

<u>RECEPTION</u>

<u>beverage</u>

<u>dinner</u>

<u>technology</u>



#### The following items are priced per dozen

Assorted Mini Dessert Display	45
Oreo Shooters	45
Key Lime Shooters	45

#### The following items are priced per person

Assorted Cakes, Pies and Tarts 7	Assorted	Cakes,	Pies	and	Tarts		7
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<u>breakfast</u>

<u>breaks</u>

<u>aks</u><u>lunch</u>

<u>RECEPTION</u>

<u>beverage</u>

dinner

<u>technology</u>

## Shrimp and Grits Station | 23

Hand Tossed Shrimp served over fresh Carolina Grits and topped with Cajun Cream Sauce, fresh cut scallions and shredded cheese

#### Pasta Station | 20

Penne or Spaghetti with Marinara and Alfredo sauce, Italian Sausage, Chicken, Peppers, Onions, Mushrooms, Spinach, and Parmesan Cheese

#### Risotto Station | 20

Creamy Risotto served with Mushrooms, Pancetta, Peas, Spinach, Chicken, and Parmesan Cheese

## Chicken & Waffles Station | 20

Marinated Crispy Fried Chicken and Fresh Golden Waffles with Warm Maple Syrup

All action stations required attendant fee of \$50 up to 75 guests. An additional \$25 per 75 guests. Action stations may not be ordered as stand alone.

#### Self-Serve Mashed Potato Bar | 19

Sweet Potato and Garlic Mashed Potatoes with Chopped Bacon, Scallions, Brown Sugar, Sour Cream, Cheddar Cheese, Candied Pecans, Chives, and Butter

#### Slider Station – Pick Two | 20

Pulled Pork, Crab Cake, Fried Chicken, Beef with Bleu Cheese and Caramelized Onion or BBQ Pulled Pork Served with Homemade Potato Chips

<u>breakfast</u>

<u>breaks</u>

<u>REC</u>

lunch

RECEPTION

dinner

beverage technology



Carving Stations Prime Rib (Serves 40) | 525 Horseradish Sauce and Rolls

## Roasted Young Turkey Breast (Serves 35-40) | 500

Cranberry Aioli and Rolls

## Roasted Pork Loin (Serves 35-40) | 450

Apple Bourbon Butter and Rolls

## Roasted Beef Tenderloin (serves 25) | 550 Au Jus and Rolls

All carving stations required attendant fee of \$150 up to 75 guests. An additional \$25 per 75 guests.

<u>breakfast</u>

<u>breaks</u>

<u>RECEPTION</u>

lunch

<u>dinner</u>

<u>beverage</u>

technology



## Greystone Package | 40

Fruit Display Vegetable Display Cheese Display Choice of **3** Hot or Cold Hors D'Oeuvres Sweet Tea and Water

#### Ambassador Package | 50

Fruit Display Vegetable Display Cheese Display Choice of **4** Hot or Cold Hors D'Oeuvres Choice of 1 Carving Station **OR** 1 Action Station Sweet Tea, Lemonade and Water

## Embassy Package | 60

Fruit Display Vegetable Display Cheese Display Choice of **6** Hot or Cold Hors D'Oeuvres Choice of 1 Carving Station AND 1 Action Station



# 

<u>reception</u>

<u>DINNER</u>

<u>beverage</u>

# DINNER

<u>breakfast</u>

<u>breaks</u>

<u>lunch</u>

## FLAVOR

technology

salads fish poultry

- beef
- desserts
- beverages

<u>breakfast</u>

<u>breaks</u>

<u>reception</u>

lunch

<u>DINNER</u>

<u>beverage</u>

<u>technology</u>



Soup Enhancements for Dinner Buffets Priced Per Person

Soup | 4 Broccoli & Cheese Chili Tomato Bisque Minestrone

<u>breakfast</u>

<u>breaks</u>

lunch

<u>reception</u>

<u>beverage</u>

<u>technology</u>



## Salads

DINNER

Included in Menu Price

#### Caesar Salad

Romaine Lettuce, Croutons, Parmesan and Caesar Dressing





Greens, Cucumbers, Julienned Carrots and Tomatoes

<u>breaks</u><u>lunch</u>

<u>reception</u>

DINNER beverage

technology



**breakfast** 

#### 6 oz. Petit Filet and 4oz. Roasted Salmon | 53

53 🏈

Served with demi and Lemon Dill Sauce and Chef's Choice of Starch and Seasonal Vegetable

## 6 oz. Petit Filet and 6oz. Grilled Chicken | 51



## Grilled Chicken Breast | 38



Grilled Chicken Breast with White Wine Sauce and Chef's Choice of Vegetable and Starch

## Braised Beef Short Rib | 47



Braised Short Rib with Chef's Choice of Vegetable and Starch with Demi-Glace

## Beef Tenderloin | 52



Beef Tenderloin with Chef's Choice of

Vegetable and Starch with Demi-Glace

#### Grilled Atlantic Salmon | 41



Grilled Atlantic Salmon with Chef's Choice of Vegetable and Starch with Lemon Herb Sauce

Served with house or Caesar salad, artisan bread, and Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request.

breakfast breaks lunch reception

otion <u>DINNER</u>

<u>beverage</u>

<u>technology</u>



## Tuscan Dinner Buffet | 45

Orzo Pasta Salad Caesar Salad Creamy Chicken Marsala Braised Beef in Red Wine Sauce Rosemary Garlic Parmesan Red Skin Potatoes Garlic Bread Chefs Assortment of Cakes and Pies

## Southern Feast Buffet | 42

Fresh Greens with Assorted Market Style Toppings and Dressings

Old Fashioned Slaw

Southern Fried Chicken, BBQ Chicken or Baked Chicken

Slow Roasted Hand Pulled Pork (BBQ sauce)

Choice of 3 of the following: Braised Collard Greens, Southern Green Beans, Baked Macaroni & Cheese, House Made Creamed Corn, Dirty Rice, Candy Yams, Succotash, Yukon Mashed Potatoes, or Sweet Potato Souffle

Cornbread



All buffets have items that comply with dietary restrictions. For clarification on an item, please check with your Event Manager. Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request. \*Buffets for less than 30 people will incur a fee of \$75++ for additional labor. Buffet serve time is 1 hour

breakfast breaks lunch reception DINNER beverage

<u>technology</u>

#### Greystone Dinner Buffet | 46 for 2 Entrée's, 49 for 3 Entrée's Choice of 1 Starch and 1 Vegetable Served with Fresh Greens with Assorted Market Style Toppings and Dressings Artisan Rolls

## Entrée Choices:

## Starch Choices:

## Citrus Chicken (Bone in) Baked Chicken Southern Fried Chicken Beef Stew Braised Beef with Mushroom and Marsala Chopped Steak with Sauteed Onions and Mushrooms Glazed Pork Chops Smothered Loin Chops Southern Fried Catfish Blackened Tilapia with Cajun Cream Sauce

Macaroni & Cheese
Yellow Rice
Wild Rice Pilaf
Mashed Potatoes
Potatoes Au Gratin
Creamy Cheese Grits

## Vegetable Choices:

Green Beans Roasted Carrots Mixed Vegetables Collards Creamed Corn



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Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request. \*Buffets for less than 30 people will incur a fee of \$75++ for additional labor. Buffet serve time is 1 hour

breakfast breaks lunch reception DINNER beverage technology

Paradise Island Buffet | 48 for 2 Entrée's, 52 for 3 Entrée's

Choice of 1 Starch and 1 Vegetable Choice of: Hawaiian Slaw, Mango Black Bean Salad, or Pineapple Corn Salad Served with Hawaiian Rolls

## Entrée Choices:

Caribbean Jerk Chicken

Jamaican Jerk Chicken

Hawaiian Ham

Mojo Pork

#### Starch Choices:

Peas and Rice Caribbean Rice Yams Spam Fried Rice

## Vegetable Choices:

Cabbage

Okra

Fried Plantains

Add On's: Hawaiian Style Whole Roasted Pig (40-50lbs) | 650 Chicken Skewers (25) | 100 Steak Skewers (25) | 100 Veggie Skewers (25) | 100 Oxtails | 7 (per person)



All buffets have items that comply with dietary restrictions. For clarification on an item, please check with your Event Manager.

Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request. \*Buffets for less than 30 people will incur a fee of \$75++ for additional labor.

#### Buffet serve time is 1 hour

Prices are per person unless noted otherwise. A customary taxable service charge and sales tax will be added to prices.

Jamaican Beef Stew Caribbean Coconut Stewed Beef Hawaiian Beef

Rasta Pasta

broand

## Carolina Barbeque Buffet | 42 for 2 Entrée's, 48 for 3 Entrée's

Choose 3 Sides Served with Fresh Greens with Assorted Market Style Toppings and Dressings Choice of: Hush Puppies, Corn Bread, or Rolls

## Entrée Choices:

Pork Ribs Brisket Pulled Pork Barbeque Chicken Beef Hash Pork Hash

## Side Choices:

Baked Beans Potato Salad White Rice Pasta Salad Corn on the Cob Collard Greens Coleslaw Watermelon

Mac & Cheese

Add On's: Whole Roasted Pig (40-50lbs) | 650 Beaufort Stew (Low Country Boil) | 10 (per person) Beef Ribs | 7 (per person)



All buffets have items that comply with dietary restrictions. For clarification on an item, please check with your Event Manager.

Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request. \*Buffets for less than 30 people will incur a fee of \$75++ for additional labor.

#### Buffet serve time is 1 hour

breakfast breaks lunch reception DINNER beverage technology

Oriental Buffet | 42 for 2 Entrée's, 48 for 3 Entrée's Choice of 3 Sides Served with Fresh Greens with Assorted Market Style Toppings and Dressings

## Entrée Choices:

Pepper Steak General Tso's Chicken Sesame Chicken Sweet and Sour Chicken Mongolian Beef Sweet and Sour Pork

#### Side Choices:

Jasmine Rice Fried Rice Lo Mein Vegetable Eggrolls Asian Mixed Vegetables Spicy Asian Zucchini Asian Style Broccoli



All buffets have items that comply with dietary restrictions. For clarification on an item, please check with your Event Manager.

Served with Chef's Choice of Dessert and sweet tea. Coffee and assorted herbal tea on request. \*Buffets for less than 30 people will incur a fee of \$75++ for additional labor.

Buffet serve time is 1 hour

## breakfast breaks lunch reception dinner BEVERAGE





# BEVERAGE

## ENJOY

martinis champagne margaritas red wine white wine beer non-alcoholic

## BEVERAGE

breakfast

<u>breaks</u>

lunch

<u>reception</u>

dinner <u>BEVERAGE</u>

technology



Liquor							
	Tier One   7	Tier Two   8	Tier Three   9				
Vodka Gin Rum Tequila Bourbon Triple Sec Scotch Brandy Dry Vermouth Sweet Vermouth	Conciere Conciere (silver) Conciere (silver) Conciere Conciere	New Amsterdam Gordon's Don Q Cristal Camarena (silver) Jim Beam DeKuyper Grant's E&J Carpano Dry Carpano Classico	Ketel One Hendrick's Bacardi Superior Casamigos Repo Maker's Mark Cointreu Johnnie Walker Black Courvoisier VSOP Carpano Dry Carpano Classico				

## Beer | 7

Bud Light, Coors Light, Miller Lite, Michelob Ultra, Blue Moon, Heineken, Truly

## Bar Service Based on Consumption

## BEVERAGE

breakfast

breaks

lunch

reception

dinner **BEVERAGE** 

technology



	Wine			
	Tier One   7	Tier Two   8		
ernet Sauvignon Noir ot donnay gnon Blanc Grigio cco Blend zinfandel	Sycamore Lane Maggio Sycamore Lane Sycamore Lane Maggio Sycamore Lane	Chloe Chloe Chloe Chloe Chloe Chloe Chloe Chloe		

Tier Three | 9

Decoy Argyle Benziger Copain Rodney Strong Banfi San Angelo La Marca Troublemaker

M by Minuty Innocent Bystander (pink)

#### Bar Service Based on Consumption



<u>dinner</u>

# TECHNOLOGY

breaks

lunch

<u>breakfast</u>

## FLAWLESS

**TECHNOLOGY** 

lights

camera

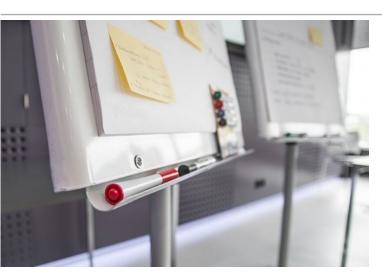
action

## TECHNOLOGY

<u>reception</u>

dinner

beverage



breakfast

breaks

lunch

## LCD Meeting Room Projection Package | 475

LCD Packages Include: HD Projector, Screen for Appropriately Sized Room, Projector Table, Power Strip, Extension Cord, HDMI/VGA Cable

LCD Meeting Room Support Package | 300 Support Package Includes: Screen for Appropriately Sized

Room, Projector Table, Power Strip, Extension Cord, HDMI/VGA Cable

6' x 6' Screen Front Projection	100
8' x 8' Screen Front Projection	150
10' x 10' Pull Up Screen Front Projection	175
9' x 12' Fast Fold Front/Rear Projection	200

LCD Projector	350
includes av table, cords, and sound	
Laptop – Windows OS	195
Laptop – MAC OS	295
Wireless Laptop Remote	100
60" Flat screen LCD TV	350
VGA or HDMI Splitter	100
25'   50'   100' VGA Cable (15 pin)	25   35   50
25'   50'   100' HDMI Cable	35   45   60
Extension Cord	10
Power Strip	10
120/220 Volt Power Box	300
AV Tech/Hour (3 Hr Min)	75
Flipchart with Post-It Pad	45
Dry Erase Board – 6'	50
Easel	10

**TECHNOLOGY** 

## TECHNOLOGY

<u>breakfast</u>

<u>lunch</u>

<u>breaks</u>

<u>reception</u>

<u>beverage</u>

<u>dinner</u>

<u>TECHNOLOGY</u>



4-Channel Audio Mixer   50	
6-Channel Audio Mixer   75	
16-Channel Audio Mixer   100	
House Sound Patch   50	
Microphone – Wired   45	
Microphone – Wireless Handheld   125	)
Microphone – Wireless Lavalier   150	
Microphone Stand (floor/tabletop)   10	
Podium (standing/tabletop)   10	

Standard Wireless Internet (Flat Fee, up to 15mbps)	150	
Premium Wireless Internet (Flat Fee, up to 100mbps)	250	
Prem. Wired Internet (Per Connection, up to 100mbps)   350		
Polycom Speaker Phone	150	
Local Phone Connection	30	
6' Exhibit Booth (no power)	35	
6' Exhibit Booth (with power)	55	
8' Exhibit Booth (no power)	40	
8' Exhibit Booth (with power)	60	
Dance Floor – Small (16'x16')	100	
Dance Floor – Medium (20'x20')	200	
Dance Floor – Large (24'x24')	300	
Staging (4'x8' Riser)	25	
Pipe And Drape (per foot)	10	
Banner Hanging	25	
Up Lighting	50	

## TECHNOLOGY

<u>breakfast</u>

<u>breaks</u>

<u>lunch</u>

<u>reception</u>

<u>dinner</u>

<u>beverage</u>

<u>TECHNOLOGY</u>



#### **HSIA** Capability

The Embassy Suites Columbia-Greystone has ample internet bandwidth whether you are giving a presentation or whether you would like to support multiple devices per attendee.

\$40 per connection and goes down to \$15 per connection over 150 people. Flat rates are available

#### Hybrid Meeting Package

Present to and audience at the hotel or anywhere in the world

Package Includes:

Hi Definition LCD projector

Lavalier Microphones

Increased Bandwidth per internet connection (up to 10 Mbps per connection)

Packages Begin at \$2,500

Video conference capabilities are available and are designed and priced based on your meeting needs

## breakfast breaks lunch reception dinner beverage technology INFO



# INFORMATION

## ENJOY

Q&A FAQ

Policies

# INFORMATION

breakfast breaks lunch reception dinner beverage technology INFO

\*Hotel will only prepare meals for 3% over guaranteed guest count

\*For general sessions and meetings, Hotel will not overset by more than 5% of the guaranteed meal counts

\*All menu choices and estimated guest counts are due no later than ten (10) days prior to event. **Final guest and meal count guarantees are due by 12pm, three business days prior to the event.** If final counts are not provided at this time, Hotel will order based on original estimated count.

\*Hotel can not guarantee meal pricing until forty-five (45) days prior to event.

\*Multiple entrée choices from the banquet menu are available for groups of fifty guests or more.

Fore meals with multiple entrée choices, group must provide estimated entrée counts ten (10) days prior to event and final meal and entrée counts three business days prior. Group is responsible for providing identification for guest selection, such as a colored ticket to be placed at their seat. (Suggestions: Red = Beef, Yellow = Chicken, Blue = Fish, Green = Vegetarian). All meals will be charged \$4 extra per person.

\*Special dietary needs (vegan, gluten free, etc.) must be ordered in advance. Group is responsible for providing identification for their guests.

\*With the exception of wedding cakes and certain pre-approved ethnic foods, produced in a licensed professional kitchen, all food and beverages served or consumed must be provided by the Hotel.

\*Buffets for less than 30 people will incur a fee of \$75++ for additional labor.

\*Buffet serve time is 1 hour

\*Children's pricing is available for children ages 4-12:

Chicken Tenders and French Fries or Hamburger and French Fries for \$18++ Children ages 4-12 would receive \$5 off buffet pricing

# INFORMATION

<u>breakfast</u> <u>breaks</u> <u>lunch</u> <u>reception</u> <u>dinner</u> <u>beverage</u> <u>technology</u> <u>INFO</u>

\*All set up and meeting room needs must be communicated to your Sales and Events Services Manager no less than ten (10) days prior to the event. Changes to room setups made within forty-eight hours of the event will be subject to a \$200 change fee.

\*Set up times for meal functions: Tables, chairs and linens will be placed and ready by the setup time contracted. Servers arrive two hours prior to start of function and will begin to set napkins, china, glassware, and silver at this time. Should you require the room to be set fully prior to this, please contact your Sales and Events Services Manager; additional labor fees will apply.

\*The following linen is available at no charge:

Tablecloths and skirting – white or black Napkins – white or black Specialty linen may be ordered at an additional cost

\*Hotel can provide basic table stanchions and table numbers on a complimentary basis upon request

\*White glove service is available at an additional \$40++ per server

\*Hotel will provide one complimentary room refresh per meeting. If more are required, a fee may apply.

\*Coat check fees: \$200 up to 300 guests, \$350 over 300 guests

\*FedEx Group and UPS Air/UPS Ground have to be scheduled for pickup by the client wishing to ship. This service IS NOT PROVIDED by the hotel.

\*All personal belongings must be removed at the end of your event. Hotel is not responsible for damage or loss resulting from non-removal of personal belongings.

\*Setup or teardown of any rented linen or decorations will incur a \$250++ labor charge